

5 April 1955

MEMORANDUM FOR: Colonel White

1. The attached memorandum advises the Inspector General recommended the Agency's Printing Advisor serve as Special Assistant to the Deputy Director (Support), and, among other duties, act as the officer to coordinate printing requirements within the DD/S organization. Logistics does not concur in the portion of the recommendation that the Agency Printing Advisor be assigned as a Special Assistant to the Deputy Director (Support), but does concur in the recommendation that the DD/S designate an officer to coordinate printing requirements for the DD/S components. The memo suggests such an officer be designated.

2. I am informally advised that the volume of printing for the DD/S components is small, when compared with the volume of the DD/I and DD/P organizations. Therefore, coordinating the printing requirements of the DD/S components would not be an undue burden on the individual designated. The individual so designated should have a considerable knowledge of the functions of the DD/S components in order to determine priority of requirements, timing, etc. The Management Officer assigned to the DD/S offices has this knowledge. It is recommended, therefore, that ██████████ of the Management Staff be designated as the DD/S Printing Officer.

3. If you concur in this suggestion, necessary action so designating ██████████ will be taken.

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